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| Meeting MinutesCrooked Lake Elementary PTO MeetingTues. Sept. 24, 2019, 6:30pmRoom 1281. Call to Order @6:35pm

Introductions, 12 in attendance1. Reviewed meeting minutes from May 21st meeting; Motion made to approve, passed.
2. Open Board Positions
* Secretary – Voted Gretchen Jerskey as PTO secretary this year
* Co-chair and Co-treasurer still open; discussed recruiting for these open positions. Decision made that Gretchen will create a nomination form with job descriptions, also including committees (events and projects like Spiritwear). Vicki will monitor the nominations.
1. Officers’ Reports

Fundraiser/ Walk-a-Thon* Had a lengthy discussion and discussed initial feedback. 60% of donations came through online, 31% were cash donations. (Last year this number was reversed. We had advertised last year the 10% online fee, but did not this year. To limit the fee and drive up the 100% cash/check donations, we may want to mention the online fee in the future.)
* Event: Volunteer Vests worked out great. Good feedback, and easy to tell the volunteers apart. The layout was nice, outside. Track (cones set up around the baseball field) was a nice size. 209 lap cards were turned in! Vicki volunteered to display these on the bulletin board at the main entrance. Food truck: vouchers evened out to what the donation would have been. Angie is digging into how many vouchers and how much they added up to. Many reported a long wait in the food truck line. Note that Andover Elementary uses Cullens Ice cream as an additional food vendor.
* Silly string – need to pick up a canvas (not plastic) tarp, it got very slippery with silly string. Consider asking someone like Robyn to help walk the younger students through the silly string line as they had trouble pushing the nozzle.
* Spirit Week: consider keeping this to one week so it doesn’t span a weekend.
* Discussed coin wars that Andover Elementary has done with success. Q & Dollars get added, P & D get deducted. Students compete for a classroom award.
* LIMO RIDE PRIZE for top two fundraisers in each grade: Jessica found a limo, need to get the final date from Sam/Nicole. Gretchen emailing the list of winners and classrooms to Sam, Kathy and Nicole, along with permission slip draft.

Jessica Munsterman, Chair* VFW request: VFW reached out to Vicki, VSC, that they are willing to support any school programs or items, we just have to ask. Gretchen will work with Vicki on a letter, for partial funding of the 9 square in the air ($255) or the balance of the Kindness Retreat for 4th grade ($1,915).

Angie Siddons, Treasurer* Reviewed and approved Treasurer’s Reports from July, August and September.
* Discussed results of fundraiser so far – this is not complete as there are still prize payouts for Limo/Pizza and outstanding receipts. Preliminary totals after known expenses to date are $16,639.
1. Staff Reports
* Sam Anderson, Principal/ Nicole Croteau, Administrative Intern

There is a new 4th grade teacher this year – Mrs. Carlson, also a new nurse, and new VSC - Vicki Christiansen. A CL parent is elementary para in media, Amy Potsego.Reading Corps is underway.Have had safety week, and principal talks about behavior expectations.Mrs. Johnson’s (5th) class performed a constitution day play for all students, fun and creative.Conferences are next week.Oct. 11 is picture retake day.Fall testing is complete.* Teachers

Off to a great start. Are enjoying the new math curriculum, keeping them hopping.Great feedback on the fundraiserThank you PTO for the hard work.* Vicki Christiansen, Volunteer Coordinator

It’s a pleasure to be here, and it’s been fun so far!1. Old Business

A sign-up has been created for the staff dinner, coming up on Tues. Oct. 1. (food is donated, not catered)1. New Business
* Jake Pederson submitted a funding request for the 4th grade kindness retreat, which is scheduled for Jan. 31. It’s an all-day in-house program led by Youth Frontiers. The program focuses on empathy, kindness, etc. It’s most helpful for 4th-5th grade audience. Program includes ability to remind students about themes through worksheets in class after the event. It’s a retreat that 5th graders look back on with positive memories, and 3rd grade students look forward to doing next year. Request was for $2,595 for the retreat, and $70 to cover a meal for the volunteers.Discussion: Our final numbers aren’t in from the fundraiser yet – it’s a big ask, with additional fundraiser bills to pay. Voted to approve the $750 deposit which is required to secure Crooked Lake’s spot, and to revisit, through a grant request Jake plans to make, a request to the VFW for funding, and PTO potentially working with the fourth grade on a fundraiser.
* Kim Westra submitted a funding request for two plush eagles, to use to reward classrooms who earn the most golden feathers during specials. Eagles get passed around during the year to new winning classrooms. Request was for $31.66 for two eagles. This was voted and passed PTO will write a check to Mrs. Westra to reimburse her.
1. Adjourned at 8: 10pm.
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