**Meeting Minutes**

**Crooked Lake PTO**

**Tues. May. 22, 2018**

**Crooked Lake Elementary Computer Lab**

1. **Call to order**

* 12 in attendance

1. **Officers’ Reports**

**Gretchen Jerskey, Chair**

**Trish Gunville** – outgoing board member, secretary and before that, Co-chair and Chair.   
 Thank you, Trish!

**Voting: Board Members – Jessica Munsterman – Co chair-elect and Shannon Jacobson – Secretary-elect.** Motion made, seconded, voted, approved. Welcome to the board, Jessica and Shannon!

**Dunk Tank for PE Fun Day:** Went over great – really hot day! Teachers were great sports again, covered our expenses. Discussed PTO having a water bottle filling station at PE Fun Day next year – many kids’ bottles were empty or didn’t have one. Lance may know where school’s 5 gallon water thermoses are stored.

**PTO Storage at School**: Heads up that Lance is going to help us relocate our two PTO storage cabinets from the warming house to the garage over the summer. It is a hassle making sure we have the correct key from the city of Andover, as we were locked out of the warming house right before the carnival. Lance is working on getting space cleared for us. Thank you, Lance!

**Recap of the year:**  Reviewed the one-pager (attached) to celebrate a busy and meaningful year.

**Calendar for 2018-19 school year**: The board worked with Julie to add PTO events to the school’s calendar. Events and meetings will be posted online in the next few weeks.

**Trish Gunville, Secretary**

Approved minutes from April meeting

**Amie Beckel, Treasurer**

**Fundraising Committee** – kickoff meeting is Tues. May 29, 6:30pm at Caribou, meeting objectives include organizing into sub-committees. Hoping to utilize the district’s print shop for materials.

**Treasurer’s Report:**

Balance of $5,957.98, all of which is earmarked for the 2018-19 school year.

$0 available for funding requests.

**Betsy Johnson, 5th grade party chair** - reported on 5th grade party progress – plans are going great, party will be June 1 from 4-6pm, “Game On!” theme. Last meeting is tomorrow, in good shape with the prize bags. Mr. Arnston helping with the set-up

1. **Staff Reports**

**Sam Anderson, Principal/Julie Petersen, Admin Intern**

* Crooked Lake became an Envoy-Certified School (focusing on non-verbal classroom communication and helps with consistency)
* Next year there will be 4 sections of K-3, 3 sections of grades 4-5. Placement comment/request forms are available in the office.
* Yearbooks to be delivered this week
* Girls on the Run program still in full swing
* June 4 – there will be a K-9 presentation in the afternoon
* PE Fun Day was a success, it was a hot day and there was an emergency situation with a guest, response was effective.
* Crooked Lake is participating in the 5K mascot run
* Student Council is planting the kindness tree – thanks for PTO support
* We are on the short list for “HVAC” updates thanks to the referendum
* Crooked Lake is hosting summer school and A+ this summer
* We hired a school nurse, which we are sharing with Wilson
* Also hired an LPN (para), who is similar to Carol (who just retired)

**Teachers**

* Thank you for a great year – all the support is very appreciated, it means a lot to the kids

**Gena Zepeda, Volunteer Coordinator**

* End of the year field trips are in full swing
* Reminder that volunteer data is wiped out at the end of the year, volunteer solicitation begins the evening of open house (spread the word!)

1. **Adjourned at 8:15 pm.**

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